

Unionville Home Society provides a rewarding student volunteer and high school co-op experience year round, including summer opportunities. There are numerous areas where students can assist:

### **Unionville Home Society Foundation**

Be exposed and engaged in numerous Foundation activities:

- Assisting with UHS communication initiatives including email blasts, newsletters, mailings, etc.
- Learning fundraising techniques and applying them to real life settings
- Opportunity to assist with the organization of the annual signature fundraiser
- Provide general office support

### **Unionville Community Centre for Seniors (UCCS)**

Assisting the Manager of UCCS with a variety of different activities, tasks, and programs, including:

- Working closely with the residents from independent living areas of Wyndham Gardens and Heritage Village
- Special event planning (i.e. Valentine's Day Socials, Holiday parties, etc.)
- Office administration
- Weekly program assistance (i.e. calendar creation, program set-up, etc.)
- Friendly visiting with senior residents
- Fundraising
- The opportunity to run your own event or to create your own special projects that will benefit the seniors and community at large

### **Union Villa LTC**

#### **1. Recreation Department**

Working closely with the Recreation department staff with a focus on resident programs and activities:

- Providing assistance to daily, weekly, and monthly events (i.e. Crafts program, Bingo activity, Men's group, etc.)
- Assisting with the planning of special events (i.e. holiday themed parties, monthly calendar creation and distribution, etc.)
- Friendly visiting with long term care residents
- Assisting with data entry and basic office duties
- Special projects as needed

#### **2. Finance Department**

Assist the Finance team with data entry, reconciliation and general office administration duties.

*Co-Op Placements: Please contact your co-op teacher if you are interested in any of the above opportunities. Alternatively, please fill out the High School Volunteer Application.*