



# CAREER OPPORTUNITY

**JOB POSTING:** REGISTERED PRACTICAL NURSE (RPN)  
**POSITION(S) AVAILABLE:** Part-Time EVENINGS (FTE 0.4, Alternate weekends)

## ORGANIZATION

Unionville Home Society (UHS) is a not-for-profit charitable organization located in Unionville that has provided leadership in service to seniors since 1967. Unionville Home Society and its affiliate corporations operate a long-term care home, seniors' housing, a seniors' active living center, an adult day program, and geriatric outreach services. The campus of care is a vibrant environment, and our vision is to develop a progressive community where older adults thrive; aged well and live better.

## JOB SUMMARY

The Registered Practical Nurse functions as member of the multi-disciplinary team under the standards of both Unionville Home Society and the College of Nurses.

## KEY RESPONSIBILITIES:

- Support the mission and vision and demonstrates the values of the Unionville Home Society (UHS)
- Function within relevant legislation, codes, acts, policies, procedures and standards
- Complete individual resident assessments in order to develop the Resident Care Plan. Evaluate and update plans as required
- Assist in the orientation of the resident, family and Personal Support Worker
- Administer medications and maintain medication records in compliance with the standards of the College of Nurses of Ontario
- Observe, measure, document and report vital signs and changes in the resident's physical, mental and/or emotional condition
- Perform nursing procedures and rehabilitative techniques
- Give direction to Personal Support Workers pertaining to Resident care issues on the Unit in collaboration with the Nurse Manager
- Ensure that residents are ready to attend appointments in collaboration with assigned PSW as necessary
- Complete RAI and MDS assessments as scheduled by RAI-MDS coordinator
- Communicate resident needs and concerns to other disciplines, departments and care partners
- Ensure the phone and unit keys is on their person at all times and that they are handed off at shift exchange
- Other related duties as assigned and consistent with the Collective Agreement

## KNOWLEDGE, SKILLS and ABILITIES

- Certificate of competency from College of Nurses of Ontario
- Successful Completion of a Registered Practical Nurse program
- Minimum 6 months to 1-year experience in a Long-Term Care setting preferred
- Computer skills – Microsoft Office, Word, Excel
- Familiar with POC system
- Organizational skills to manage timetables and responsibilities
- Ability to exercise good judgment, tact and diplomacy
- Excellent written and verbal communication skills
- Familiar with inspection protocols

A valid Vulnerable-Sector Police Record Check and a valid 2-step Mantoux (TB) skin Test are all required as part of the recruitment process.

Interested candidates should email a cover letter and resume indicating "RPN" in the subject line to: [careers@uhs.on.ca](mailto:careers@uhs.on.ca)

***We appreciate the interest of all applicants however it is our practice to contact ONLY those candidates who are chosen to proceed to the interview and selection process.***

Unionville Home Society is committed to fostering an inclusive and accessible environment. UHS provides employment accommodation in accordance with the *Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA)*. Furthermore, UHS is committed to diversity and welcomes all

applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our community. Please advise [careers@uhs.on.ca](mailto:careers@uhs.on.ca) if you require accommodation.