



CAREER OPPORTUNITY

POSITION: Social Worker - LTC
STATUS: Full-Time – Non-Union (75 hours biweekly)

ONLY Registered Social Workers may apply.

ORGANIZATION

Unionville Home Society (UHS) is a not-for-profit charitable organization located in Unionville that has provided leadership in service to seniors since 1967. UHS and its affiliate corporations operate a long-term care home, a community center, an adult day program, geriatric outreach services and a life-lease seniors building. The campus of care is a vibrant environment, and our vision is to develop a progressive community where older adults thrive; aged well and live better.

JOB SUMMARY

Under the direction of the Administrator, the Social Worker functions as the primary liaison with Home and Community Care Support Services (HCCSS). They are responsible for organizing and managing the admission process, interdisciplinary team conferences and facilitates discharge planning, community referral and follow up. The Social Worker serves as an advocate for quality care and provides emotional support and counselling to residents and their family members as required.

ROLES & RESPONSIBILITIES

- Supports the mission and philosophy of UHS
- Serves as a valued member of the interdisciplinary resident care team
- Ensures the policies and procedures of the UHS and the Union Villa Long-Term Care (LTC) Program standards are met
- Networks and liaises with community services and agencies to facilitate marketing of the services provided by UHS
- Provides information to the community on LTC and oversees/coordinates tours to the public
- Facilitates ongoing support to residents/families/representatives, both on site and through referral to community services
- Coordinates with HCCSS for the admission and discharge of Long-Term Care residents
- Facilitates and coordinates the admission process for UHS in accordance with the Long-Term Care Program Standards; including initial assessment of applications, maintaining the LTC wait list, greeting and orientation of new residents and follow-up over the next 6 weeks and as necessary
- Maintains admission packages and assists residents/families with the signing of any admission paperwork
- Provides guidance and assistance to residents and family members in areas of placement counseling, relocation stress, supportive services, leadership, direction to support staff and palliative care using a holistic approach with empathy and sensitivity
- Leads discharge planning/community referrals and coordination of internal transfers
- Ensures new resident information is entered in Point Click Care(PCC)
- Oversees organization and scheduling of interdisciplinary resident care conferences, including notification to all necessary parties
- Acts as a resident/client advocate and assists with the investigation and tracking of resident/family concerns and complaints
- Serves as staff liaison to Family Council as assigned
- Liaises with HCCSS, local hospitals and community agencies to facilitate problem solving
- Assists residents and family members to apply for transit services, health card renewals and financial aid when needed
- Participates in the interdisciplinary care planning process and development of resident care goals and documentation

- Fosters a reciprocal working environment with Regional and Community Agencies who are also dedicated to providing quality care and services to older adults
- Immediately informs the Administrator of any problems that stand in the way of completing responsibilities which abide with the established policy, financial, time and quality requirements
- Actively seeks out necessary information to accomplish job responsibilities and achieve required standard of performance
- Assists with the training and assessment of field placement students as required.
- Represents the Social Work Department and LTC at meetings, on committees, events or functions as assigned. These may be off-site and occasionally outside of regular working hours
- Carries out other duties as assigned by the Administrator

REQUIRED EDUCATION & EXPERIENCE

- Minimum of 1-3 years relevant work experience in a Long-Term Care setting or equivalent
- Completion of a Bachelor's degree of Social Worker from an accredited university
- Registered with the Ontario College of Social Worker and Social Service Worker as Social Worker in good standing
- Proficiency in computers – Microsoft Office, Word, Excel, Point Click Care
- Demonstrated leadership and management skills
- Outstanding organizational skills to manage many competing timetables and responsibilities
- Ability to exercise good judgment, tact and diplomacy
- Empathetic attitude and desire to contribute towards the wellbeing of the elderly
- Excellent written and verbal communication skills
- Excellent interpersonal skills
- Ability to work independently and with others

A valid Vulnerable-Sector Police Record Check and a valid 2-step Mantoux (TB) skin Test are all required as part of the recruitment process.

Interested candidates should email a cover letter and resume indicating “Social Worker – LTC” in the subject line to: careers@uhs.on.ca. We appreciate the interest of all applicants however it is our practice to contact *ONLY* those candidates who are chosen to proceed to the interview and selection process.

Unionville Home Society is committed to fostering an inclusive and accessible environment. UHS provides employment accommodation in accordance with the *Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA)*. Furthermore, UHS is committed to diversity and welcomes all applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our community. Please advise careers@uhs.on.ca if you require accommodation.

Land Acknowledgement:

Unionville Home Society is situated upon the traditional territories of the Anishinaabe Peoples and of the Haudenosaunee Peoples. These territories are covered by the Upper Canada Treaties.